

Notice of meeting and agenda

Finance and Resources Committee

10.00 am Thursday, 15th August, 2019

Dean of Guild Court Room - City Chambers

This is a public meeting and members of the public are welcome to attend

Contacts

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1. Order of business

- 1.1 Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting.

2. Declaration of interests

- 2.1 Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

3. Deputations

- 3.1 If any

4. Minutes

- 4.1 Minute of the Finance and Resources Committee of 23 May 2019 submitted for approval as a correct record 9 - 30

5. Forward Planning

- 5.1 Finance and Resources Committee Work Programme – Report by 31 - 38
- 5.2 Finance and Resources Committee Rolling Actions Log 39 - 42

6. Business Bulletin

7. Executive decisions

7.1	Revenue Monitoring 2018/19 - outturn report – Report by Executive Director of Resources	47 - 60
7.2	Capital Investment Programme - Outturn 2018/19 and Revised Budget 2019-24 (incorporating slippage) – Report by Executive Director of Resources	61 - 82
7.3	Treasury Management: Annual Report 2018/19 – Report by Executive Director of Resources	83 - 98
7.4	Revenue Monitoring 2019/20 – Period three report – Report by Executive Director of Resources	99 - 118
7.5	Capital Monitoring 2019/20 - Month Three Position – Report by Executive Director of Resources	119 - 128
7.6	Chief Executive - Revenue Budget Monitoring 2019/20 - Month Three position – Report by Andrew Kerr, Chief Executive	129 - 132
7.7	Resources Directorate - Revenue Budget Monitoring 2019/20 - Month Three position – Report by Executive Director of Resources	133 - 140
7.8	Asset Management Strategy Transformation Programme - Update – Report by Executive Director of Resources	141 - 146
7.9	Service Design Programme Update – Report by Executive Director of Resources	147 - 188
7.10	Workforce Dashboard – Report by Executive Director of Resources	189 - 202
7.11	Commercial and Procurement Annual Report - 2019 – Report by Executive Director of Resources	203 - 254

7.12	Update on the implementation of the Construction Charter – Report by Executive Director of Resources	255 - 260
7.13	Award of Contract - Edinburgh Tram York Place to Newhaven Owner Controlled Insurance programme – Report by Executive Director of Resources	261 - 268
7.14	Award of Workplace Travel Planning Contract 2019-21 – Report by Executive Director of Place	269 - 278
7.15	Traffic Signal Equipment Maintenance and Ancillary Support Services - Award of Contract – Report by Executive Director of Place	279 - 284
7.16	Trade Materials and Associated Trades - Extension to Contract Waiver – Report by Executive Director of Place	285 - 290
7.17	Corstorphine Youth and Community Centre – Report by Executive Director of Place	291 - 294
7.18	Appointments to Working Groups 2019/20 – Report by the Chief Executive	295 - 300

8. Routine decisions

8.1	Finance Policies - Assurance Statement – Report by Executive Director of Resources	301 - 310
8.2	Annual Fraud Prevention and Detection Report – Report by Executive Director of Resources	311 - 318
8.3	Carbon Reduction Commitment (CRC) Annual Report – Report by Executive Director of Resources	319 - 328
8.4	Contract Award for the Supply of Electricity to Council Properties – Report by Executive Director of Resources	329 - 334
8.5	Proposed New Lease to Boroughmuir Rugby Club at Meggatland, Edinburgh – Report by Executive Director of Resources	335 - 340

8.6	5 Cockburn Street, Edinburgh - Proposed Lease Extension – Report by Executive Director of Resources	341 - 344
8.7	Clubhouse and Grounds, Double Hedges Road, Edinburgh - Proposed New Lease – Report by Executive Director of Resources	345 - 348
8.8	Joppa Community Tennis Club, Joppa Grove - Proposed New Lease – Report by Executive Director of Resources	349 - 354
8.9	82 Joppa Road, Edinburgh - Proposed New Lease – Report by Executive Director of Resources	355 - 360
8.10	19 Stanley Street, Edinburgh - Proposed Lease Extension – Report by Executive Director of Resources	361 - 364
8.11	South Gyle Crescent, Edinburgh - Various Ground Lease Extensions – Report by Executive Director of Resources	365 - 368
8.12	Gas Servitude at Saughton Public Park – Report by Executive Director of Resources	369 - 372
8.13	Proposed New Lease, St Brides Community Centre, 10 Orwell Terrace, Edinburgh – Report by Executive Director of Resources	373 - 378
8.14	Lease for Drylaw Neighbourhood Centre, Groathill Road North, Edinburgh – Report by Executive Director of Resources	379 - 384
8.15	Edinburgh Community Solar Co-operative - Phase 2 – Report by Executive Director of Resources	385 - 392

9. Motions

9.1 None.

10. Resolution to consider in private

10.1 The Sub-Committee, is requested under Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the public

from the meeting for the following items of business on the grounds that they would involve the disclosure of exempt information as defined in Paragraphs 6 and 12 of Part 1 of Schedule 7A of the Act.

11. Private Reports

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|-------------|--|-----------|
| 11.1 | Miscellaneous Debts - Write-Off – Report by Executive Director of Resources | 393 - 400 |
| 11.2 | Award of Framework Agreement: Supply and Distribution of Fresh Fruit, Fresh Vegetables, Bakery Products and Eggs – Report by Executive Director of Resources | 401 - 408 |

Motions and Amendments

Andrew Kerr

Chief Executive

Committee Members

Councillors Alasdair Rankin (Convener), Lezley Marion Cameron (Vice-Convener), Chas Booth, Graeme Bruce, Maureen Child, Gavin Corbett, George Gordon, Graham Hutchison, Andrew Johnston, Rob Munn and Neil Ross

Information about the Finance and Resources Committee

The Finance and Resources Committee consists of 11 Councillors and is appointed by the City of Edinburgh Council. The Finance and Resources Committee usually meets in the Dean of Guild Court Room in the City Chambers on the High Street in Edinburgh. There is a seated public gallery and the meeting is open to all members of the public.

Further information

If you have any questions about the agenda or meeting arrangements, please contact Veronica MacMillan or Martin Scott, Committee Services, City of Edinburgh Council, Business Centre 2.1, Waverley Court, 4 East Market Street, Edinburgh EH8 8BG, Tel 0131 529 4283 / 0131 529 4237, email veronica.macmillan@edinburgh.gov.uk / martin.scott@edinburgh.gov.uk.

A copy of the agenda and papers for this meeting will be available for inspection prior to the meeting at the main reception office, City Chambers, High Street, Edinburgh.

The agenda, minutes and public reports for this meeting and all the main Council committees can be viewed online by going to www.edinburgh.gov.uk/cpol.

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